



SERVICES :

- **HR**
- **Compliance**
- **Consultancy**
- **Succession Planning**
- **Payroll & HRIMS Automation**

TESLA HUMAN RESOURCE LTD

COMPANY PROFILE

Contact Us



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hr@teslahr.co.ke



teslahr.co.ke

About Tesla HR

Tesla HR is a leading HR & staffing services provider in the Kenya

Tesla HR & staffing solutions built to offer organizations expertise and flexibility as they need it. Our experienced recruiters deliver talent through our digital staffing platform to help your business identify great candidates to fill positions faster. We offer staffing solutions to over 15+ industries and place candidates in diverse roles ranging from executive to senior level positions

HR AUDITS

Quickly Identify Your HR Gaps. Audits let you identify any HR gaps, and then we help you with an action plan to get your internal practices up-to-date to keep protecting your company and employees.



About Tesla HR

STAFF PERFORMANCE TRACKING

Deliver Feedback to Improve Employee Performance. Tesla HR Report Cards help you track your staff against their goals, and open up a regular dialogue to give praise, constructive feedback, or take corrective action.

UNDERSTAND EMPLOYEE MORALE

Create A Space For Employees to Speak Their Thoughts. Employee Voices lets your employees share concerns and alert you to potential problems. But it doesn't have to be bad news - it's also a great way for your staff to express gratitude, anonymously or publicly.

COMPLIANT DOCUMENT STORAGE

Comply with Data Protection Act Document Retention Standards laws mandate that certain company files be held for a certain period of time. Plus, never guess who signed what - or where your important HR documents are. They're all gathered safely in your Smart Cabinet. As a small business, Tesla HR is exactly what we needed for HR. Affordable, professional, and friendly! We absolutely recommend them.

RECRUITING

Hard-to-fill roles are our specialty! We partner with recruiting agencies and source our database to find you the best-fit candidate. Our staffing services include job design, analysis, classification, and job descriptions.

About Tesla HR

FRACTIONAL HR SERVICES

Our HR Managers are certified and ready to assist using your platforms. We can be your very own HR department on a non-contractual hourly basis.

TIMEKEEPING AND PTO

We set up a timekeeping system to track your employees' hours and overtime. We draft policies and provide recommendations to limit your overtime costs.

EMPLOYEE HANDBOOK

Find out how we can simplify and update your employee handbook so employees actually want to read it. Our policy writers are available to write compliance-based and culture-based policies that best fit your organizational needs

EMPLOYEE RELATIONS

Houston, we have a problem! We conduct investigations, evaluate findings, and provide recommendations for remedy. We also offer awareness and educational seminars for employees and managers. How can we help?

PERFORMANCE MANAGEMENT

Our 360 performance management model is designed to provide a fair and relevant assessment, limit bias, pinpoint gaps, and set goals. We also specialize in an effective and cost-effective employee recognition program.

About Tesla HR

Workforce Mobilization

Our workforce mobilization service facilitates businesses who have identified a candidate directly but wish to deploy them under Tesla HR visa and payroll. This is useful for firms who are looking to take on a contractor and do not wish to employ the person directly. Tesla HR has helped over 15+ businesses onboard 3+ contractors through this model. Our transparent pricing gives you the confidence that the employee gets paid exactly what you wish them to receive



About Tesla HR

Advanced Cloud Based Payroll Software Systems

Keep your promise of paying your employees the right pays at the right time, across regions. Overcome the hurdle of constant payroll updates - from tax to regulatory changes - through an organized system. With integrated Time & Attendance and Expense modules, Tesla HR offers a Cloud Based Global Payroll Software that can be deployed on-cloud, on premise or as a managed service offering. With Tesla HR, you get to save money on outsourcing payroll activities.

Tesla HR Global Payroll software does most of the heavy lifting for enterprises grappling with payroll management challenges. Like outsourced payroll services, our payroll software needs minimal input from the employer, such as the basic employee wage information and hours. The software can take care of most of the tricky calculations and withholdings; it also gets automatic updates after any changes in tax laws. Our payroll systems can also fill out employment tax forms and set reminders for filing them.

TAKE THE WORRY OUT OF YOUR MULTI-COUNTRY PAYROLL WITH Tesla HR

PAYROLL PROCESSING SOLUTION

1. Create organization-specific rules
2. Define your business logic for Earnings, Deductions, Bonus, Arrears, Leave and Attendance
3. Stay compliant to standardized practices across geographical locations
4. Take into consideration variances within individual, local geographies
5. Deal with multi-element, multi-decimal, multi-currency, and multi-country payroll

About Elite HR

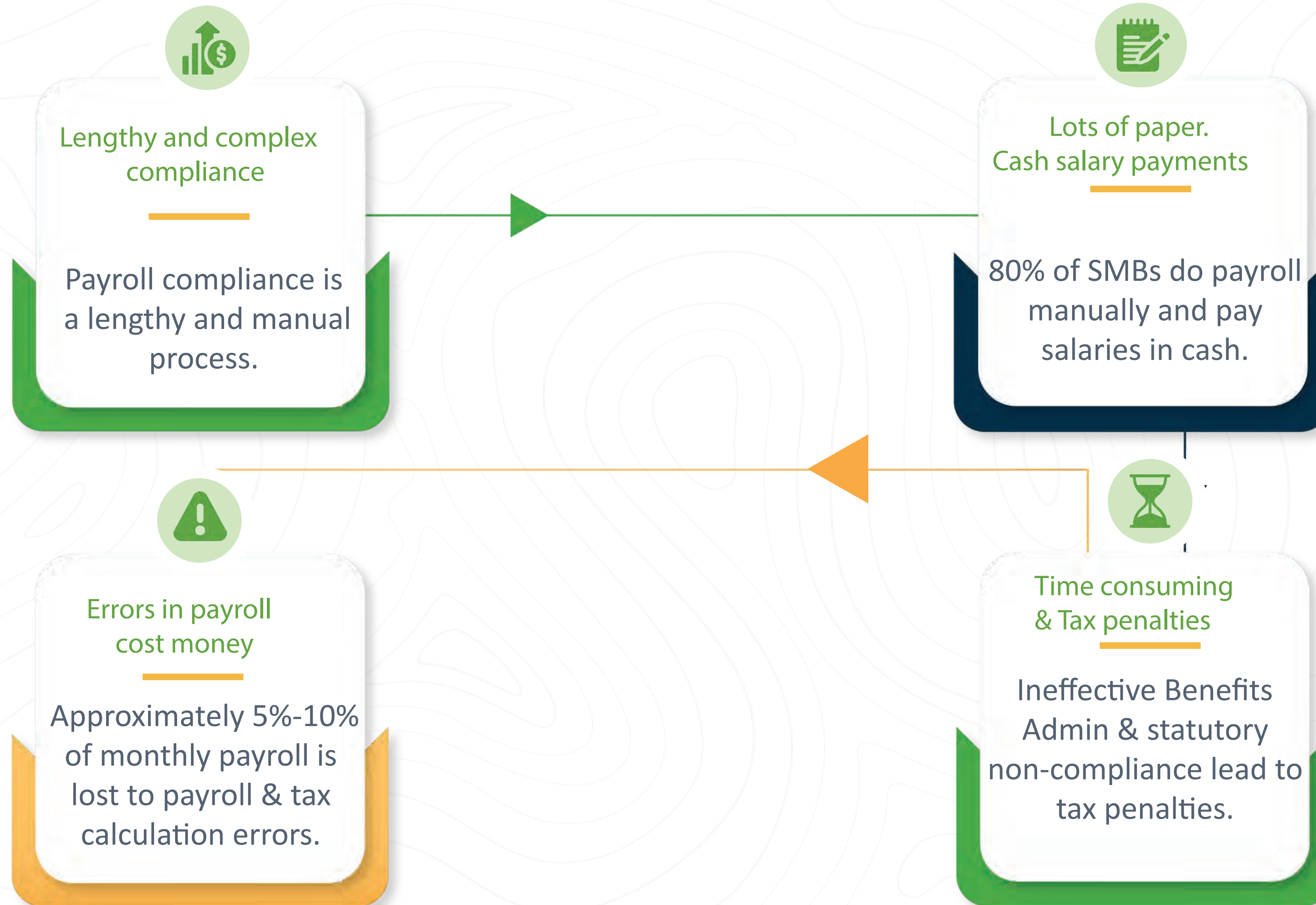
Elite HR is an end-to-end HR, Payroll, Compliance, Benefits and Real -Time Payment Disbursement Solution for fast growing companies in Africa.

We have been building technology solutions for the African continent for the last 2 decades, giving us a deep understanding of the unique challenges faced by businesses in the region; and valuable insights into how to solve the problems them to create our solution.

Our team of over 50 experts has a wealth of knowledge and experience in Technology, Human Resources, Insurance, Legal, Banking and Finance. We're proud to be VC-backed, a big testament to the quality and effectiveness of our Solution.



The Problem Elite HR is Solving



The Elite HR Solution

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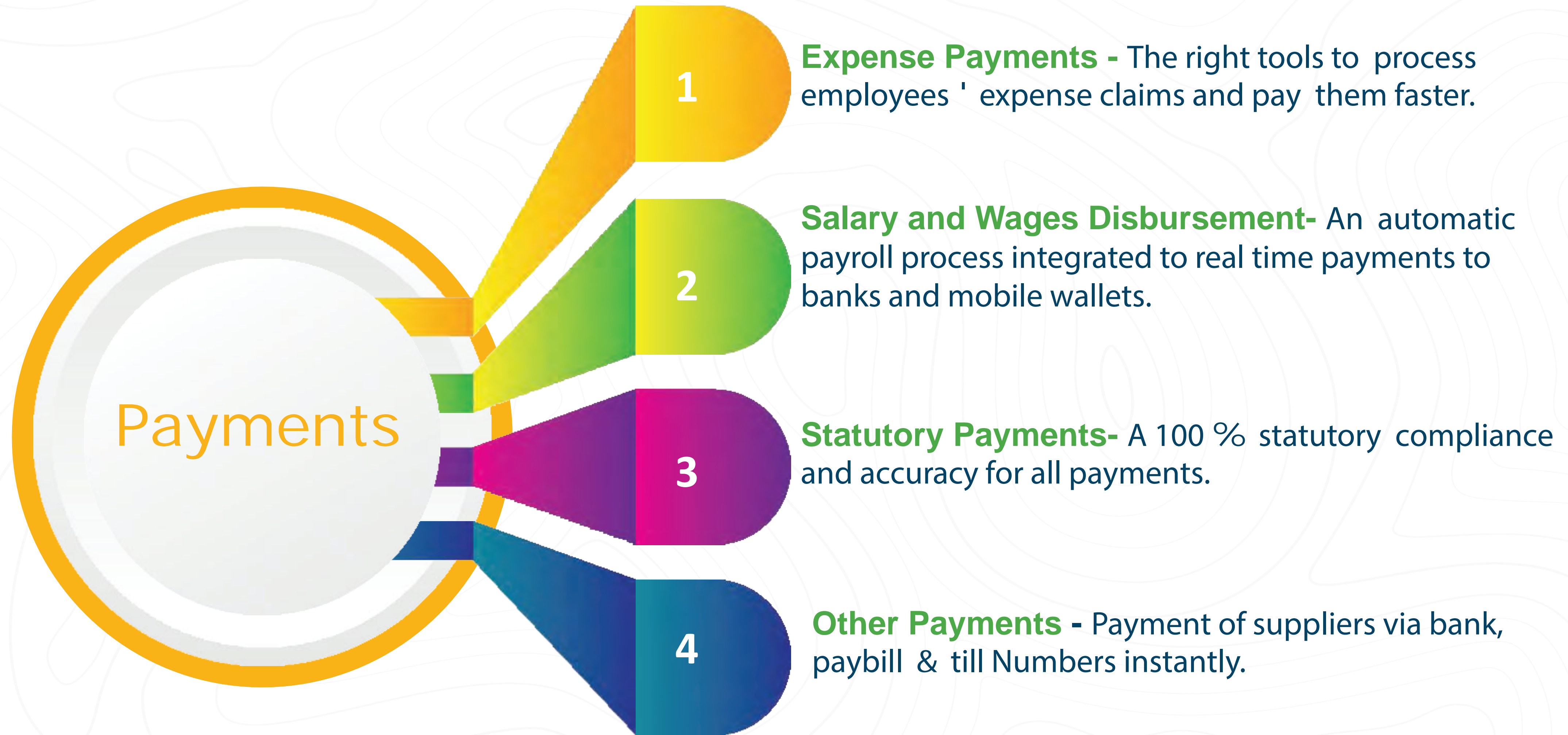
Payroll Automation for Teams of All Sizes



- Accurate and fast payroll processing
- Run hourly, weekly, or monthly payrolls
- Customizable payslips with company logo
- Automatic calculation and deduction of statutory contributions (such as NHIF, NSSF, and income tax)
- Ready and detailed payroll reports
- Offer Earned Wage Access(EWA)/Salary advances
- Facilitate employee loans & savings management
- Disburse salaries to bank accounts or mobile wallets
- Disburse employee expenses

Payroll connected to real time salary disbursements

Timely Payments With Elite HR



Seamless HR Automation

- Manage employee personal and professional information and documents.
- Streamline employee onboarding and exit process.
- Manage leaves, vacation, and paid time-off.
- Keep track of employee expenses (Petty Cash).
- Record and manage employee assets.
- Organize and schedule employee trainings.
- Provide self-service portal (web/mobile) for employees.
- Monitor employee time attendance through mobile GPS or biometric devices.



All employee data in one place

Legally Hire, Manage and Pay Remote Employees Across Africa

Faster Employee Onboarding

Onboard new employees across Africa in days, not weeks or months.

100% Locally Compliant Payroll

Run payroll and pay teams across Africa in local and other main currencies

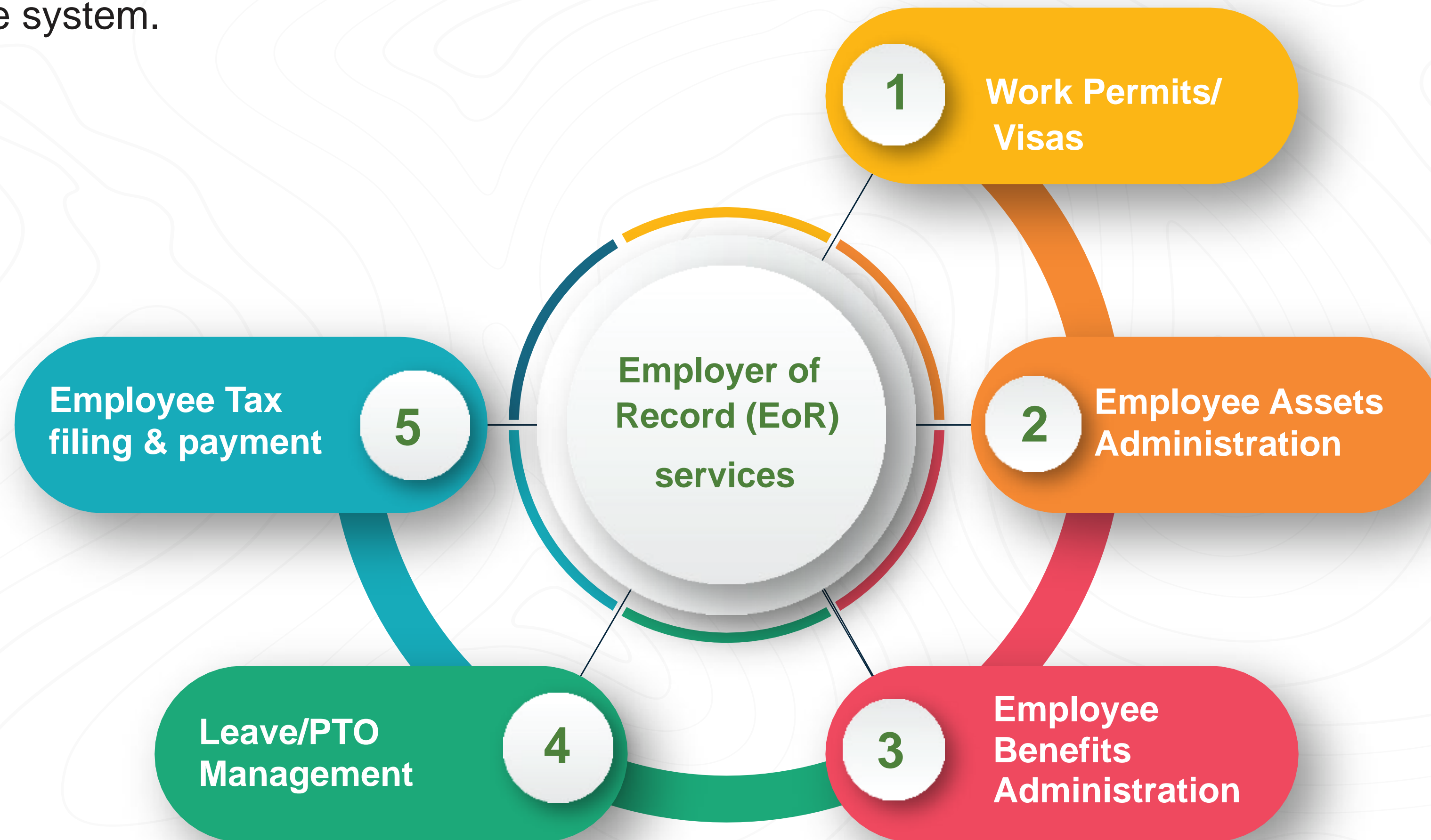
Administer Employee Benefits

Keep your employees healthy and motivated by providing best in class incentives and benefits

Get Started with Our Remote Team Solutions

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Whether you're looking to hire one remote employee or build a global team, Elite HR has the experience, infrastructure, and expertise you need. Without establishing a local entity, easily set up global teams with diverse needs and manage them using one system.



Why Choose Elite HR

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Local Expertise

Access a team of HR, payroll, legal and global mobility experts who understand the market.

Timely Payments

Employees receive their salaries on time despite being in different countries or time zones.

Competitive Pricing

Elite HR improves your cost efficiency and improves people operations.

Fully Compliant

100% compliant with global, local labor and statutory regulations.

Data Protection

We prioritize the security of employees' privacy and data.

Partners





Serial No: 202439857

**Institute of
Human
Resource
Management**

The Professional Body of HR Practitioners in Kenya

2024 HUMAN RESOURCE FIRM

REGISTRATION

Certificate

We hereby certify that

Tesla Human Resources Limited

Hr Firm

Having complied with the relevant provisions of the
**Human Resource Management Professionals
Act No. 52 of 2012 Laws of the
Republic of Kenya, under**

Registration No **C00459**

Given under hand and common Seal of the Institute of Human Resource Management

This day of 1 Jan year 2024

Chair,IHRM Council

Chair,Registration Committee

Secretary, IHRM Council



10/12/2022

BASIC DETAILS

Name	TESLA HUMAN RESOURCES LIMITED
Category	Private
Email Address	ndegwamil@gmail.com
Name	0723426648
Establishment Document	Uploaded
Postal Address	P.O BOX 3 -10400 NANYUKI
Country	Kenya
County	LAIKIPIA

REGISTRATION REPRESENTATIVE

Name	GITONGA DUNCAN NDEGWA
Email Address	ndegwamil@gmail.com
Phone Number	254723426648
Relation / Role	HUMAN RESOURCE DIRECTOR

PERSONAL DATA

SHAREHOLDER
NAME, BIOMETRICS, IDENTITY NUMBER, CERTIFICATES AND CHAPTER SIX
PAYROLL, KNOW YOUR CLIENT

SENSITIVE DATA

Racial or ethnic origin
EMPLOYMENT
Property Details (Including Financials)
PAYROLL
Religious, philosophical conscience and beliefs
EMPLOYMENT
Marital (Include spouse and childrens details)
EMPLOYMENT
Health Status (Physical or Mental Health)
APPRIASAL
Sex/Sexual Orientation
EMPLOYMENT
Biometric data
EMPLOYMENT
GPS Location Data
EMPLOYMENT
Genetic data
EMPLOYMENT

TRANSFER OF DATA OUTSIDE KENYA

PREVIUS YEAR TURNOVER AND NUMBER EMPLOYEES

Employees: range 0-9
Previuos year Turnover: Between 0.00 and 0.00



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